



Notice of Intent to Award

Solicitation Number	245239	Award Date	9/29/2022 2:01 PM CDT	
Solicitation Title	Planning and Infrastructure Studies			
Buyer Name	Christina Alexander	Buyer Email	christina.alexander@nashville.gov	
BAO Rep	Angie Martin	BAO Email	angie.martin@nashville.gov	

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Opticos Design, Inc.	Company Contact	Karen Parolek		
Street Address	1285 Gilman St.				
City	Berkeley	State	CA	Zipcode	94706

Company Name	Skidmore, Owings & Merrill LLP	Company Contact	Ines Llopart		
Street Address	2001 K. Street, N.W., Ste. #200				
City	Washington	State	DC	Zipcode	20006

Company Name	Kimley-Horn and Associates, Inc.	Company Contact	Christopher Rhodes		
Street Address	214 Oceanside Dr.				
City	Nashville	State	TN	Zipcode	37204

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

Right to Protest

Per MCL 4.36.010 – any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the purchasing agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

MLL Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer



Notice of Intent to Award

Solicitation Number	245239	Award Date	9/29/2022 2:01 PM CDT	
Solicitation Title	Planning and Infrastructure Studies			
Buyer Name	Christina Alexander	Buyer Email	christina.alexander@nashville.gov	
BAO Rep	Angie Martin	BAO Email	angie.martin@nashville.gov	

Awarded Supplier(s)

In reference to the above solicitation and contingent upon successful contract negotiation, it is the intent of the Metropolitan Government of Nashville and Davidson County to award to the following supplier(s):

Company Name	Gensler Architecture Design, & Planning, P.C.	Company Contact	Abigail Humber		
Street Address	11 E. Madison St., Ste. #300				
City	Chicago	State	IL	Zipcode	60602

Company Name	Hastings Architecture, LLC	Company Contact	Casey Estanislao		
Street Address	225 Polk Ave., Ste. #100				
City	Nashville	State	TN	Zipcode	37203

Company Name	KCI Technologies, Inc.	Company Contact	Emily Hawarah		
Street Address	500 11th Avenue N., Ste. #290				
City	Nashville	State	TN	Zipcode	37203

Certificate of Insurance

The awarded supplier(s) must submit a certificate of insurance (COI) indicating all applicable coverage required by the referenced solicitation. The COI should be emailed to the referenced buyer no more than 15 days after the referenced award date.

Equal Business Opportunity Program

Where applicable, the awarded supplier(s) must submit a signed copy of the letter of intent to perform for any and all minority-owned (MBE) or woman-owned (WBE) subcontractors included in the solicitation response. The letter(s) should be emailed to the referenced business assistance office (BAO) rep no more than two business days after the referenced award date.

Yes, the EBO Program is applicable. No, the EBO Program is not applicable.

Monthly Reporting

Where applicable, the awarded supplier(s) will be required monthly to submit evidence of participation and payment to all small (SBE), minority-owned (MBE), women-owned (WBE), LGBT-owned (LGBTBE), and service disabled veteran owned (SDV) subcontractors. Sufficient evidence may include, but is not necessarily limited to copies of subcontracts, purchase orders, applications for payment, invoices, and cancelled checks.

Questions related to contract compliance may be directed to the referenced BAO rep.

Yes, monthly reporting is applicable. No, monthly reporting is not applicable.

Public Information and Records Retention

Solicitation and award documentation are available upon request. Please email the referenced buyer to arrange.

A copy of this notice will be placed in the solicitation file and sent to all offerors.

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MLL Supervisor (Initial)

Michelle A. Hernandez Lane

Michelle A. Hernandez Lane
Purchasing Agent & Chief Procurement Officer

RFQ# 245239 Planning & Infrastructure Studies Evaluation Committee Score Sheet											
Offeror	AECOM Technical Services Inc.	Gresham Smith	Gensler Architecture, Design & Planning P.C.	Hastings Architecture LLC	KCI Technologies Inc.	Kimley-Horn and Associates Inc.	Lamar Dunn & Associates Inc.	Opticos Design Inc.	Skidmore, Owings and Merrill LLP	Town Planning & Urban Design Collaborative LLC	White & Smith Planning and Law Group
Contract Acceptance	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes w/exceptions	Yes w/ISA exceptions	Yes w/exceptions	Yes w/exceptions
Team Qualification (40 Points)	32.00	28.00	35.00	38.00	37.00	36.00	30.00	35.00	36.00	33.00	32.00
Statement of Experience on Similar Projects (30 Points)	25.00	25.00	28.00	27.00	28.00	28.00	23.00	28.00	30.00	23.00	23.00
Statement of Understanding (30 Points)	24.00	28.00	27.00	27.00	29.00	26.00	23.00	27.00	29.00	25.00	20.00
Total Evaluation Scores	81.00	81.00	90.00	92.00	94.00	90.00	76.00	90.00	95.00	81.00	75.00

Evaluation Comments

AECOM Technical Services Inc. (Transportation)

Strengths
 Proposal demonstrated firm's on-call experience for transportation. Proposal demonstrated proposed team's experience working together. Firm's AECOM PM certification program is a plus. Proposal demonstrated TDOT experience for local deputy PM, and MPO/transit experience for Dallas based deputy PM. Proposal demonstrated firm's specialized knowledge, Koontz (Murfreesboro BRT). Reference projects included Charlotte Neighborhood improvement program. References provided demonstrated firm's DOT (transportation) experience. Firm provided a risk assessment matrix. Proposal demonstrated firm's access to national resources for transportation consulting. Firm's proposal demonstrated and/or provided required information, with the exception of the below noted weaknesses.

Weaknesses
 Proposal focused on transportation aspect of project only. Proposal failed to demonstrate firm's experience for scope of work. Proposal lacked detail demonstrating development guidelines experience, the only reference was for parks master planning. Proposal failed to identify innovative strategies and/or tools to accomplish scope of work.

Gresham Smith

Strengths
 Proposal demonstrated firm's multicultural experience. Proposal demonstrated firm's on-call experience. Proposal demonstrated firm's transportation experience. Proposal demonstrated firm's knowledge and experience working with TDOT on-call services. Firm's proposal demonstrated and/or provided required information, with the exception of the below noted weaknesses.

Weaknesses
 Proposal demonstrates firm will heavily rely on subcontractors to complete tasks per the scope of work. Reference projects provided were not of similar complexity of scope of work for this RFQ. Proposal failed to demonstrate firm's clear understanding of project/scope of work for this RFQ.

Gensler Architecture, Design & Planning P.C.

Strengths
 Proposal demonstrated firm and team qualifications. Proposal demonstrated firm's ability to provide in-house GIS. Proposal demonstrated firm's strong National and local market analysts experience. Proposal demonstrated firm's access to both local and National transportation experts. Proposal demonstrated firm's ability to provide local PI. Firm provided a clear description/table of roles to include responsibilities. Proposal demonstrated firm's emphasis on neighborhood planning and infill development, and underserved communities. Proposal demonstrated firm's strong resource pool across services. Proposal demonstrated firm's experience working with underserved communities. Firm provided a detailed 4-part approach, to include deep bench, listen first, world class advisors and local expertise. Firm provided a 4-stage framework, to include overarching concepts. Proposal demonstrated a quality assurance checklist to include an acceptance criteria. Proposal identified public engagement oriented risks. project approach, Firm's proposal demonstrated and/or provided required information, with the exception of the below noted weaknesses.

Weaknesses
 Proposal focused on site/master planning. Proposal was unclear if firm has local transportation, or if it will be covered by other on-call teams. Firm's quality control plan lacked detail.

Hastings Architecture LLC

Strengths
 Proposal demonstrated firm's experience providing planning services. Proposal demonstrated firm's strong local experience with multiple Metro departments. Firm provided a detailed project management checklist. Proposal demonstrated firm's greenway experience. Proposal demonstrated firm's ability to provide a dedicated sustainability person for Metro contract. Proposal demonstrated firm's access to graphic designer as needed for Metro contract. Firm's proposal demonstrated and/or provided required information, with the exception of the below noted weaknesses.

Weaknesses
 Proposal lacked detail demonstrating firm's on-call experience. Proposal failed to address specific considerations of various services.

KCI Technologies Inc.

Strengths
 Proposal demonstrated firm's detailed technology plan. Proposal provided a clear organizational chart. Proposal addressed suburban and rural contexts, bike/ped, and demonstrated firm was strong in NEPA. Proposal demonstrated firm's experience. Proposal demonstrated firm's knowledge and experience working with Metro and firm's current possession of detailed data base of city traffic. Proposal demonstrated firm's TDOT multimodal design experience. Proposal demonstrated firm's strong local and national

Weaknesses
 Reference projects lacked details. Proposal more focused on transportation. Tasks and subtasks lacked detail for lessons learned on previous projects.

Kimley-Horn and Associates Inc.

Strengths

Proposal firm's local and National transportation experience. Proposal demonstrated firm's access to local and National resources for transportation needs. Proposal demonstrated firm's parking and mobility strategy experience. Proposal demonstrated firm's on-call NEPA experience with TDOT. Proposal demonstrated firm's understanding of local transportation issues. Firm provided a clear team organizational plan. Firm provided a detailed project approach for transportation that included interdisciplinary, implementation focused, innovative, flexible; GIS tools. Proposal provided firm's proposed quality assurance and quality control plan. Firm identified potential risks providing the scope of work. Firm's proposal demonstrated and/or provided required information, with the exception of the below noted weaknesses.

Weaknesses

Proposal more focused on transportation. Proposal lacked detail for demonstrating firm's planning experience. Firm's proposed economic development plan lacked detail. Firm's understanding of environmental planning was unclear. Reference projects were not of similar scope.

Lamar Dunn & Associates Inc.

Strengths

Proposal demonstrated program manager experience for NDOT bike/ped program. Firm's proposal demonstrated and/or provided required information, with the exception of the below noted weaknesses.

Weaknesses

Proposal focused on infrastructure planning and management, which is covered through an NDOT contract - not a part of this scope of work. Proposal failed to demonstrate current studies or plans of similar size, scope or complexity. Provided project overview was unclear, did not focused of scope of work services for this RFQ. Reference projects failed to demonstrate firm's participation on projects, firm's role/responsibilities were unclear. Firm's statement of understanding was unclear, firm's descriptions were unclear as to whether firm was referring to parks or open space.

Opticos Design Inc.

Strengths

Proposal demonstrated firm's experience on DTC. Proposal demonstrated firm's specialized knowledge in FBC, missing middle and form based codes. Proposal demonstrated firm's understanding of local conditions. Proposal provided a detailed communications process for quality control and quality assurance. Proposal demonstrated firm's detailed and clear communications process. Reference projects were of similar size, scope and complexity. Proposal demonstrated firm's engagement material skills. Proposal demonstrated firm's experience working on TDOT projects (Memphis). Proposal demonstrated firm's status as National leader in zoning. Firm's proposal demonstrated and/or provided required information, with the exception of the below noted weaknesses.

Weaknesses

Cover letter failed to address services offered, and was unclear, proposal demonstrated firm to be unclear/unfamiliar with Metro policies and/or practices. Proposal failed to address market analysis. Proposal failed to demonstrate firm's clear understanding of scope of work.

Skidmore, Owings and Merrill LLP

Strengths

Proposal demonstrated firm's experience providing scope of work services. Proposal demonstrated firm's city design practice experience. Proposal demonstrated proposed tam experience. Reference projects were of similar size, scope and complexity. Proposal demonstrated firm's understanding of project. Firm provided a detailed project approach, to include outlines, service descriptions and GIS tools. Proposal demonstrated firm's on-call experience, to include national experience. Firm's proposal demonstrated and/or provided required information, with the exception of the below noted weaknesses.

Weaknesses

Proposal lacked detail demonstrating firm's feasibility study experience. Proposal lacked detail addressing public engagement and transportation planning.

Town Planning & Urban Design Collaborative LLC

Strengths

Proposal demonstrated firm's experience with bike/ped, landscaping architecture planning, traffic, stormwater, and environmental planning. Proposal demonstrated previous team collaboration experience. Proposal demonstrated proposed team Metro connection. Proposal demonstrated specialized knowledge in FBC, comp plans and graphic design resources. Firm provided clear task and subtasks, to include engagement tools and process. Firm's proposal demonstrated and/or provided required information, with the exception of the below noted weaknesses.

Weaknesses

Proposal lacked detail for firm's adaptability to different contexts or circumstances. Proposal was unclear of firm's role for Community Viz. Reference projects were not of similar size. Proposal failed to address specific services of RFQ. Proposal focused primarily on zoning and code.

White & Smith Planning and Law Group

Strengths

Proposal demonstrated firm's strong national and legal experience in zoning / codes; local experience. Proposal provided a clear organizational structure. Proposal demonstrated firm's specialized knowledge in zoning law. Proposal demonstrated firm's overview of local context. Firm provided detailed task and subtasks. Firm's proposal demonstrated and/or provided required information, with the exception of the below noted weaknesses.

Weaknesses

Some reference projects were not of similar size. Firm's proposed project approach lacked detail. Proposal was unclear for who would complete market analysis. Proposal was unclear is firm would be available for all services listed in scope of work for this RFQ. Proposal lacked detail for who would provide transportation services.

Enter Solicitation Title & Number Below	
Planning & Infrastructure Studies; RFQ 245239	Deemed Responsive
15% SBE/SDV Requirement	
Offeror's Name	
AECOM Technical Services, Inc.	Yes
Gresham Smith	Yes
Gensler Architecture, Design & Planning P.C.	Yes
Hastings Architecture LLC	Yes
KCI Technologies Inc.	Yes
Kimley-Horn and Associates Inc.	Yes
Lamar Dunn & Associates Inc	Yes
Opticos Design Inc.	Yes
Skidmore, Owings & Merrill LLP	Yes
Town Planning & Urban Design Collaborative LLC	Yes
White & Smith Planning and Law Group	Yes

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Christina Alexander

Date: 9/13/22

Department Name: Planning Commission

RFQ#: 245239

Project Name: Planning & Infrastructure Studies

Primary Contractor*	Acknowledged SBE Requirement ?	Comments
Gensler Architecture, Design & Planning, P.C.	Yes	Prime is not approved SBE/SDV and acknowledged that they can achieve the 15% SBE/SDV requirement over the life of the project consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations



Statement of M/WBE Utilization

Proposer's/Firm's Name: Gensler Architecture, Design & Planning, P.C.	Proposer's Phone #: 312.577.6534
Solicitation Title: PLANNING & INFRASTRUCTURE STUDIES INDEFINITE DELIVERY / INDEFINITE QUANTITY (IDIQ)	Proposer's Email Address: andre_brumfield@gensler.com
Solicitation #: 245239	Amount Self-performed : \$0, 0%
Proposer's/Firm's Ownership: Non-M/WBE	Total Bid Amount: N/A
Proposed EBO Goal (%) : <u>9</u> MBE% <u>7</u> WBE%	EBO Goal Met? (Y/N) YES

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

				Certificate							
MBE/WBE Firm Name		MBE/WBE Firm Address		Type (MBE or WBE)		* MBE/WBE Group Type *		Code # UNSPS/NAICS			
				Phone/E-Mail		Description of Work		MBE/WBE Dollars (\$)			
								Percent of Total Contract			
1	MEPR Agency	1902 Shelby Avenue, Unit A, Nashville, TN 37206		kia@mepagency.com		MBE	1	9413	Public and Stakeholder Engagement, Grassroots Co	N/A	5%
2	Varallo Public Relations	643 Spence Lane, Nashville, TN, 37217		deb@varallopr.com 615-367-5200		WBE	5	8017000	Public and Stakeholder Engagement, Public Relation	N/A	5%
3	Hawkins Partners, Inc	110 South 10th Street, 2nd Floor		b.phelps@hawkinspartners.com		WBE	5	541320	Landscape Architecture, Feasibility Studies, GIS Ana	N/A	5%
4	Pillars Development	1208 3rd Ave S, Unit 7, Nashville, TN, 37210		edward@pillarsdevelopment.com		MBE	1	80101600	Market and Economic Analysis, Public and Stakehold	N/A	10%
5						Select	Select				
6						Select	Select				
7						Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Andre Brumfield, Principal-in-Charge	Date 07/14/2022
<i>Andre Brumfield</i>	

*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Complied with EBO Goal? YES	For Internal Office Use ONLY	If No, Good Faith Efforts Met? BAO Only
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BAO Representative: Angie Martin	Metro Buyer: Christina Alexander	Project Manager: Kathleen Kemezis/ John Houghton	Date: 09/13/22
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Total MBE Subcontracting	15	%	§	TBD
Total WBE Subcontracting	10	%	§	TBD
Total MBE/WBE Participation:	25	%	§	TBD

BAO Notes:

Prime acknowledges they can achieve both M/WBE subcontracting goals. Consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations.

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Christina Alexander

Date: 9/13/22

Department Name: Planning Commission

RFQ#: 245239

Project Name: Planning & Infrastructure Studies

Primary Contractor*	Acknowledged SBE Requirement ?	Comments
Hastings Architecture, LLC	Yes	Prime is not approved SBE/SDV and acknowledged that they can achieve the 15% SBE/SDV requirement over the life of the project consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: HASTINGS Architecture, LLC	Proposer's Phone #: 615.329.1399
Solicitation Title: Planning & Infrastructure Studies Indefinite Delivery / Indefinite Quantity	Proposer's Email Address: whastings@hastingarchitecture.com
Solicitation #: 245239	Total Bid Amount: N/A
EBO Goal (%): <u>9.00</u> MBE% <u>7</u> WBE%	EBO Goal Met? (Y/N) Y

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

#	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	Pillars Development	1208 3rd Avenue South, Suite 7, Nashville, TN 37210	615.953.9696	MBE	4	541820	Public and Stakeholder Engagement
2	Hawkins Partners, Inc.	110 S 10th Street, Nashville, TN 37206	615.255.5218	WBE	5	541320	Landscape Architecture
3	Morgan & Morgan	1812 Pearl Street, Nashville, TN 37203	615.255.5218	MBE	4	541690	Technical Consultant Services
4				Select	Select		
5				Select	Select		
6				Select	Select		
7				Select	Select		

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) William W. Hastings, Principal	Date 07/07/2022
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Has Prime Complied with EBO Goal?	Yes	For Internal Office Use ONLY If No, Good Faith Efforts Met?	BAO Only
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BAO Representative: Angie Martin 9/13/22

BAO NOTES: Prime acknowledges they can achieve both M/WBE subcontracting goals. Consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations.

Metro Buyer: Christina Alexander

Project Manager: Kathleen Kemezis/John Houghton

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Christina Alexander

Date: 9/13/22

Department Name: Planning Commission

RFQ#: 245239

Project Name: Planning & Infrastructure Studies

Primary Contractor*	Acknowledged SBE Requirement ?	Comments
KCI Technologies, Inc	Yes	Prime is not approved SBE/SDV and acknowledged that they can achieve the 15% SBE/SDV requirement over the life of the project consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: KCI Technologies, Inc.	Proposer's Phone #: 615-370-8410
Solicitation Title: Planning & Infrastructure Studies Indefinite Delivery/Indefinite Quantity (IDIQ)	Proposer's Email Address: beth.ostrowski@kci.com
Solicitation #: 245239	Total Bid Amount: n/a (IDIQ)
EBO Goal (%): <u>9.00</u> MBE% <u>7</u> WBE%	EBO Goal Met? (Y/N) Y

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

#	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	Fairpointe Planning	73 White Bridge Road, Suite 103-235	hallt@fairpointeplanning.com	MBE	1	UNSPSC 80141500, UNSPSC 80161500	Public and Stakeholder Engagement, Transportation Planning
2	Hawkins Partners	110 South 10th Street, Second Floor	w.marth@hawkinspartners.com	WBE	5	UNSPSC 70131701, UNSPSC 77101600	Graphic Design and Architectural Renderings, Master Planning, Zoning Analysis
3	Economic Decisions Group	4235 Hillsboro Pike, Suite 300	edzakwasi@econdecisions.com	MBE	1	UNSPSC 81120000	Market and Economic Analysis
4	Wilmot Inc	3102 West End Ave, Suite 400	dadams@wilmotinc.com	WBE	5	UNSPSC 77000000, UNSPSC 811200	Market and Economic Analysis, Environmental Planning
5	Moody Nolan	1625 Broadway, Fourth Floor	vfranklin@moodynolan.com	MBE	1	UNSPSC 81101508	Graphic Design and Architectural Renderings, Master Planning, Zoning Analysis
6				Select	Select		
7				Select	Select		

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Erick Fry, Vice President/Discipline Leader	Date 07/07/2022
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*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Acknowledged EBO Goals Achievement? YES	For Internal Office Use ONLY If No, Good Faith Efforts Met?	BAO Only
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BAO Representative : Angie Martin **Metro Buyer:** Christina Alexander

Project Manager: Kathleen Kemesis/John Houghton **Date:** 9/13/22

BAO Notes:

Prime acknowledges they can achieve both M/WBE subcontracting goals. Consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations.

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Christina Alexander

Date: 9/29/22

Department Name: Planning Commission

RFQ#: 245239

Project Name: Planning & Infrastructure Studies

Primary Contractor*	Acknowledged SBE Requirement ?	Comments
Kimley-Horn and Associates Inc.	Yes	The prime is not an approved SBE/SDV and acknowledged that they can achieve the 15% SBE/SDV requirement over the life of the project. Consistent with the procurement code, actual dollar amounts and percentages will confirmed during contract negotiations.



Statement of M/WBE Utilization

Proposer's/Firm's Name: Kimley-Horn and Associates, Inc.	Proposer's Phone #: 615-564-2701
Solicitation Title: Planning and Infrastructure Studies Indefinite Delivery/Indefinite Quantity (IDIQ)	Proposer's Email Address: chris.rhodes@kimley-horn.com
Solicitation #: 245239	Amount Self-performed : TBD
Proposer's/Firm's Ownership: Non-M/WBE	Total Bid Amount: TBD
Proposed EBO Goal (%) : 9 MBE% 7 WBE%	EBO Goal Met? (Y/N) YES

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

				Certificate								
MBE/WBE Firm Name		MBE/WBE Firm Address		Type (MBE or WBE)		* MBE/WBE Group Type *		Code # UNSPSC/NAICS				
				Phone/E-Mail		Description of Work		MBE/WBE Dollars (\$)				
								Percent of Total Contract				
1	Culture Shift Team, Inc.	585 Hill Creek Drive, Nashville, TN 37203		615-480-8667/connect@culturesh		MBE	3	UNSPSC 80140000; UNSPSC 82000000		Public Stakeholder Engagement	TBD	3
2	Fairpointe Planning, LLC	704 Wesleywood Drive, Nashville, TN 37205		615-657-9685/hallt@fairpointepl		MBE	1	UNSPSC 80101500; UNSPSC 80101600		Public and Stakeholder Engagement, Technical Writ	TBD	6
3	Hawkins Partners, Inc	110 South 10th Street, Nashville, TN 37206		615-255-5218/k.copeland@hawk		WBE	5	UNSPSC 60105504; UNSPSC 70131700		Graphic Design and Architectural Renderings; Land I	TBD	7
4						WBE	Select					
5						MBE	Select					
6						WBE	Select					
7						Select	Select					

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Christopher D. Rhodes, P.E., Vice President	Date 07/14/2022
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*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Complied with EBO Goal? YES	For Internal Office Use ONLY If No, Good Faith Efforts Met? BAO Only	
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BAO Representative: Angie Martin	Metro Buyer: Christina Alexander	Project Manager: Kathleen Kemezis/John Houghton	Date: 09/29/22
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Total MBE Subcontracting	TBD _____ %	\$ TBD _____
Total WBE Subcontracting	TBD _____ %	\$ TBD _____
Total MBE/WBE Participation:	TBD _____ %	\$ TBD _____

BAO Notes:

Prime acknowledges they can acheive both M/WBE subcontracting goals. Consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations.

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Christina Alexander

Date: 9/13/22

Department Name: Planning Commission

RFQ#: 245239

Project Name: Planning & Infrastructure Studies

Primary Contractor*	Acknowledged SBE Requirement ?	Comments
Opticos Design, Inc	Yes	Prime is not approved SBE/SDV and acknowledged that they can achieve the 15% SBE/SDV requirement over the life of the project consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations



Statement of M/WBE Utilization **A&E ONLY**

Proposer's/Firm's Name: Opticos Design Inc	Proposer's Phone #: 510.367.3595
Solicitation Title: Planning & Infrastructure Studies	Proposer's Email Address: Marketing@Opticosdesign.com
Solicitation #: 245239,4	Total Bid Amount: \$0.00 (We did not propose a budget at this stage)
EBO Goal (%): 9.00 MBE% 7 WBE%	EBO Goal Met? (Y/N) Yes

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

#	MBE/WBE Firm Name	MBE/WBE Firm Address	Phone/E-Mail	Certificate Type (MBE or WBE)	* MBE/WBE Group Type *	Code # UNSPS/NAICS	Description of Work
1	Hawkins Partners Inc	110 South 10th st, Nashville TN 37206	615.255.5218	WBE	5	541320	Landscape Architecture
2	Pillars Development	1208 3rd Ave, Ste 7, Nashville TN 37210	915.953.9696	MBE	1	UNSPSC 80101600	Master Planning, Design Construction
3				Select	Select		
4				Select	Select		
5				Select	Select		
6				Select	Select		
7				Select	Select		

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature)

Karen Parolek, Principal + CFO

Karen Parolek

Date

08/19/2022

*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Acknowledged EBO Goals Achievement? **Yes**

For Internal Office Use ONLY

If No, Good Faith Efforts Met?

BAO Only

BAO Representative : Angie Martin

Metro Buyer: Christina Alexander

Project Manager: Kathleen Kemezis/John Houghton

Date: 09/13/22

BAO Notes:

Prime acknowledges they can achieve both M/WBE subcontracting goals. Consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations.

BAO Small Business Assessment Sheet

BAO Specialist: Angie Martin

Contract Specialist: Christina Alexander

Date: 9/13/22

Department Name: Planning Commission

RFQ#: 245239

Project Name: Planning & Infrastructure Studies

Primary Contractor*	Acknowledged SBE Requirement ?	Comments
Skidmore, Owings & Merrill LLP	Yes	Prime is not approved SBE/SDV and acknowledged that they can achieve the 15% SBE/SDV requirement over the life of the project consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations



Statement of M/WBE Utilization

Proposer's/Firm's Name: Skidmore, Owings & Merrill LLP	Proposer's Phone #: 312.360.4179
Solicitation Title: Planning & Infrastructure Studies Indefinite Delivery/Indefinite Quantity (IDIQ)	Proposer's Email Address: adam.semel@som.com
Solicitation #: 245239	Amount Self-performed : 35%
Proposer's/Firm's Ownership: Non-M/WBE	Total Bid Amount: n/a
Proposed EBO Goal (%) : 9% <u> </u> MBE% 7% <u> </u> WBE%	EBO Goal Met? (Y/N) YES

The following MWBE* subcontractor(s)/supplier(s) will be utilized for the performance of this project:

				Certificate					
MBE/WBE Firm Name		MBE/WBE Firm Address		Type (MBE or WBE)		Code # UNSPS/NAICS		Percent of Total Contract	
1	Hawkins Partners, Inc	110 South 10th St., Nashville, TN 37206	615.255.5218	WBE	5	541320	Landscape Architect	TBD	TBD
2	Burch Transportation, LLC	901 Woodland St, Nashville, TN 37206	615-258-8551	WBE	5	81102200	Traffic Engineering	TBD	TBD
3	duGard Communications	460 10th Circle North, Nashville, TN 37203	(615) 823-4020	MBE	1	80170000	Public Relations & Community Engagement	TBD	TBD
4	Wilmot Inc.	3102 West End Ave., Suite 400, Nashville, TN 37203	(615) 385-1220	WBE	5	77100000	Environmental & Sustainable Design Consultant	TBD	TBD
5	Palacio Collaborative	400 Galleria Pkwy SE, Suite 1500, Atlanta, GA 30339	404.609.9006	MBE	1	841115	Cost Estimating	TBD	TBD
6				Select	Select				
7				Select	Select				

I am the duly authorized representative and certify the facts and representations contained in this form and supporting documents are true and correct.

Authorized Representative (Printed Name/Title/Signature) Adam Semel, Managing Partner	Date 07/05/2022
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*Note: MWBE is defined as business enterprise maintaining a significant business presence in the Program Area & performing a commercial useful function that is owned by one or more of the following: (1) African Americans (2) Native Americans, (3) Hispanic Americans, (4) Asian Americans, and (5) Women.

Has Prime Complied with EBO Goal? YES	For Internal Office Use ONLY	If No, Good Faith Efforts Met? BAO Only
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BAO Representative: Angie Martin	Metro Buyer: Christina Alexander	Project Manager: Kathleen Kemezis/ John Houghton	Date: 09/13/22
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Total MBE Subcontracting	TBD _____ %	\$ TBD _____
Total WBE Subcontracting	TBD _____ %	\$ TBD _____
Total MBE/WBE Participation:	TBD _____ %	\$ TBD _____

BAO Notes:

Prime acknowledges they can achieve both M/WBE subcontracting goals. Consistent with the procurement code, actual dollar amounts and percentages will be confirmed during contract negotiations.

Certificate Of Completion

Envelope Id: 5E7FD06D55FB463B817BA2CCD46F1922	Status: Completed
Subject: Intent to Award - RFQ # 245239 for Planning and Infrastructure Studies	
Source Envelope:	
Document Pages: 17	Signatures: 2
Certificate Pages: 2	Initials: 2
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Christina Alexander
Time Zone: (UTC-06:00) Central Time (US & Canada)	730 2nd Ave. South 1st Floor
	Nashville, TN 37219
	christina.alexander@nashville.gov
	IP Address: 170.190.198.190

Record Tracking

Status: Original	Holder: Christina Alexander	Location: DocuSign
9/29/2022 10:13:30 AM	christina.alexander@nashville.gov	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: Metropolitan Government of Nashville and Davidson County	Location: DocuSign

Signer Events

Signer Events	Signature	Timestamp
Michelle A. Hernandez Lane michelle.lane@nashville.gov Chief Procurement Officer/Purchasing Agent Metro Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 172.58.147.75 Signed using mobile	Sent: 9/29/2022 10:18:19 AM Viewed: 9/29/2022 1:59:34 PM Signed: 9/29/2022 2:01:11 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Michelle A. Hernandez Lane michelle.lane@nashville.gov Chief Procurement Officer/Purchasing Agent Metro Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 172.58.147.75 Signed using mobile	Sent: 9/29/2022 2:01:14 PM Viewed: 9/29/2022 2:01:25 PM Signed: 9/29/2022 2:01:48 PM
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Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/29/2022 10:18:19 AM
Certified Delivered	Security Checked	9/29/2022 2:01:25 PM
Signing Complete	Security Checked	9/29/2022 2:01:48 PM
Completed	Security Checked	9/29/2022 2:01:48 PM

Payment Events	Status	Timestamps
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